



**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Joint**

**Executive/Youth Council Committee**

**Thursday, April 11, 2013**

**8:00 am**

**Mid-Region Council of Governments**

**Call to Order – 8:15 am – Stephanie Hanosh, Board Chair**

***Present***

**Executive Committee**

M. Steven Anaya, Treasurer  
Doug Calderwood  
Stephanie Hanosh, Chair  
Patricia Lincoln  
Rita Gallegos Logan  
Sherry TenClay  
Honorable Jack Torres  
Mike Swisher

Rosa Auletta (non-voting member)

***Present***

**Youth Council**

Rosa Auletta, Chair, UNM Valencia  
Reyes Gonzales, DVR  
Patricia Lincoln, DFL Associates  
Jessica Martinez, 13th Judicial Dist. Atty. Ofc  
Krista Martinez, Junior Achievement  
Maria Rinaldi, Town of Bernalillo  
Dr. Emily Salazar, Albuquerque Job Corp  
Isabel Sanchez, DVR

**Quorum Established**

***Absent***

**Executive Committee**

Odes Armijo-Caster, Chair-Elect  
Senator John Sapien

***Absent***

**Youth Council**

Leanne Montoya, Parent

**Approval of Thursday, April 11, 2013 Agenda**

**Motion: Steven Anaya**

**Second: Mike Swisher**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 1: Approval of Minutes, Executive Committee: February 7, 2013**

**Motion: Mike Swisher**

**Second: Jack Torres**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 2: Approval of Minutes, Youth Council: January 29, 2013**

**Motion: Maria Rinaldi**

**Second: Patricia Lincoln**

**No Discussion**

**Action: Passed unanimously by voice vote**

**INFORMATION AND DISCUSSION ITEMS**

**Tab 3 WIA Monthly Expenditure Report for March 31, 2013**

by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and the American and Recovery and Reinvestment Act (ARRA) reports for March 31, 2013.
- He stated that the budget is a little over \$6.3 million and includes the adjustments from BAR#2 which includes the National Emergency Grant Money that was allocated to the Central Region.
- Year-to-date formula expenditures for the current period of March 31, 2013, totaled five hundred and nineteen thousand, two hundred and four dollars (\$519,204) with year-to-date expenditures totaling over \$3.6 million.
- ARRA expenditures for the current period total nine thousand, six hundred and sixty dollars (\$9,660) with year-to-date expenditures totaling \$185,450.
- He stated the SESP Grant will end on May 28, 2013 and is hoping to do a close out by the end of April.

**Questions and Comments Followed.**

**Tab 4 Business and Career Centers Update**

by Art Martinez, WIA Site Manager & Jerilyn Sans, WIA Manager

- Mr. Martinez gave update on the Business & Career Centers for the month of February 2013.
- He stated that there has been a significant decrease in job seeker activity for the month.
- The higher demand seen in January was due to the new Unemployment Insurance system implemented by NMDWS.
- The Youth program continues to enroll participants in work experience and ITA's, providing valued services to eligible youth.
- Mr. Martinez also gave an update on the economic outlook, and WIA adult/dislocated worker and youth success stories.
- The next job fair is scheduled for April 12, 2013 from 10:00 am to 3:00 pm at the Business & Career Center in Albuquerque.

**Questions & Comments followed.**

- Ms. Sans presented the 1<sup>st</sup> quarter PY12 performance outcomes, and explained that the Central Region is meeting and exceeding all measures.
- She noted that the negotiated performances and percentages are the numbers that were just approved.
- Ms. Sans presented the Dashboard for April 2013.

**Questions and Comments followed.**

**Tab 5 WIA Status Updates**

by Ramona Chavez, WIA Administrator

- Ms. Chavez explained that the MRCOG has received some preliminary

information from the national level in regards to sequestration and its possible impact on workforce services for PY13.

- She explained that the Central Region is looking at a possible 11.3% reduction in funding for the coming program year.
- The staff is currently focusing on the National Emergency Grant and providing OJT's to the long-term unemployed population.
- Staff has been looking to move the Business and Career Center in Rio Rancho, in order to save funding. With the current lease ending on June 30, 2013, we are currently looking at three possible locations; Enchanted Hills, the 550 Transportation Center in Bernalillo and 3777 American Rd. at the corner of Sandoval/Bernalillo County.

**Questions & Discussion followed.**

## **REPORTS**

### **Committee Reports –**

#### **Training and Service Provider Committee**

- Sherry TenClay stated that this committee is tasked with the Eligible Training Provider List (ETPL) and evaluates applications for possible training providers.
- She explained that the Committee is in the process of discussing the STEM initiative, and is currently planning a visit to UNM Valencia to view their STEM programs.
- Rita Logan stated that while in Washington board members and staff met with Tom Udall's Office regarding STEM and will continue to work with them.

#### **Youth Council**

- Ms. Auletta stated that the Youth Council met on January 29, 2013.
- She explained that Junior Achievement financial literacy training has been completed.
- YDI participated in an career fair at Highland High School and is collaborating with SER Jobs for Progress Inc. to co-enroll youth in adult ITA's.
- Ms. Auletta raised the Committee's concerns regarding the new GED test and impact it will have on youth and adult learners in New Mexico.
- She explained that members of the Youth Council and board staff recently reviewed youth proposals for future youth service providers.
- The next Youth Council meeting is scheduled for March 14, 2013.

**Discussion.**

**Performance & Monitoring Committee - No Report**

**State Energy Sector Partnership – No Report**

## **PUBLIC COMMENT**

**Public Comments – None.**

## **ACTION ITEMS**

Tab 8      **Recommendation from the Evaluation Committee's to select the PY13 Adult/Dislocated Worker Service Provider**

by Ramona Chavez, WIA Administrator

- Ms. Chavez explained the Request for Proposal (RFP) was released for the Adult/Dislocated Worker and Youth Service Provider contracts on February 26, 2013.
- The RFP was published in the Albuquerque Journal, posted on the MRCOG website and posted on the bulletin board located in the MRCOG building.
- There were four interested parties that submitted acknowledgement of receipt for the RFP.
- RFP's were due by noon on Friday, March 29, 2013
- There were two parties that submitted proposals one for the Adult/Dislocated Worker service provider contract and one for Youth Service Provider contract.
- The Providers that submitted RFP's were SER Jobs for Progress Inc. for adult and dislocated worker contract and Youth Development Inc. for the youth contract.
- The Evaluation Committee met on April 4, 2013 to evaluate each provider proposal and to give recommendations to the Executive/Youth Council Joint Committee.
- An interview was later conducted by the review committee with SER Jobs for Progress Inc. to answer additional questions and provide clarification.
- After review, discussion and evaluation the proposal was determined to be responsive
- It is the recommendation from Evaluation Committee to recommend SER Jobs for Progress Inc. for the adult/dislocated worker service provider contract.

**Question & Comments.**

**Motion: Mike Swisher**

**Second: Rita Logan**

**Action: Passed unanimously by voice vote**

Tab 9

**Recommendation from the Evaluation Committee's to select the PY13 /Youth Service Provider**

by Ramona Chavez, WIA Administrator

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- The RFP was published in the Albuquerque Journal, posted on the MRCOG website and posted on the bulletin board located in the MRCOG building.
- There were four interested parties that submitted acknowledgement of receipt for the RFP.
- RFP's were due by noon on Friday, March 29, 2013
- There were two parties that submitted proposals one for the adult/dislocated worker service provider contract and one for youth service provider contract.
- The Providers that submitted RFP's were SER Jobs for Progress Inc. for adult and dislocated worker contract and Youth Development Inc. for the youth contract.

- The Evaluation Committee met on April 4, 2013 to evaluate each provider proposal and to give recommendations to the Executive/Youth Council Joint Committee.
- After review, discussion and evaluation the proposal was determined to be responsive
- It is the recommendation from Evaluation Committee to recommend Youth Development Inc. for the youth service provider contract.

**Questions & Comments.**

**Motion: Mike Swisher**

**Second: Rita Logan**

**Action: Passed unanimously by voice vote**

**ADJOURNMENT**

**Adjournment – 9:29 a.m.**

**Next Meeting-**

**Executive Committee**

**Date:** Thursday, May 2, 2013

**Time:** 8:00 am

**Location:** Mid-Region Council of Governments

**Youth Council**

**Date:** Tuesday, May 14, 2013

**Time:** 4:00 pm

**Location:** Mid-Region Council of Governments

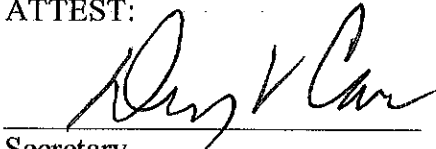
*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:  
809 Copper NW, Albuquerque, NM 87102*

**Approved at the July 9, 2013 WCCNM Youth Council Committee Meeting:**



Rosa Auletta, Chair

ATTEST:

  
Secretary